

POLICE OFFICER

MUST BE COLORADO P.O.S.T. CERTIFIED TO APPLY

Must fill out a city application, no résumé's please

POSTING DATE: January 13, 2010

CLOSING DATE: January 27, 2010

POSITION: **Patrol Officer**

SALARY: \$17.21 per hour, plus benefits – vacation, sick leave, group health insurance, life insurance, and F.P.P.A. retirement.
No paid holidays.

Duties – Examples of Work: **Must be available to work any of the three assigned shifts.**

Operates an automobile in patrolling an assigned area for the prevention of crime and the enforcement of state statutes and ordinances; responds to radio dispatches; appears at scenes of disorder or crime; notes and reports traffic hazards; assists in controlling traffic/personnel at scenes of emergencies; investigates and prepares reports on accidents, offenses, and damages to property; provides information and directions; operates radar and intoxilyzer; makes arrests; issues citations; serves warrants and subpoenas; gives verbal warnings; prepares reports on arrests and property impounded; makes vacation and business checks; occasionally serves as a dispatcher; inspects establishments providing alcoholic beverages and entertainment; intervenes in private or public disputes to protect the public and maintain order; request medical attention when necessary; appears in court as arresting or investigation officer/witness; transports prisoners, performs initial investigations and carries out follow-up investigations of crimes; investigates complaints; interrogates persons whose actions are suspicious; assists fire and other inner city departments as well as other law enforcement agencies; enforces animal control ordinances; assists with crime prevention; issues citations for parking and moving violations; impounds and tags evidence; participates in in-service training; takes assignments in specific areas as in traffic and investigations; performs pre-duty checks of patrol vehicle; Serves warrants and court subpoenas; secures other city facilities; operates a Taser, operates a hand held radio, and mobile vehicle radio, must learn the departments records management system. Must learn required paperwork, and be proficient in report writing. Subject to call out, or call back for duty on short notice. Performs other duties as assigned. Equipment is provided, except for a personal flashlight.

Qualifications:

Ability to read, interpret and understand departmental rules, policies, instructions, statutes, ordinances, regulations, and police literature, together with an aptitude for law enforcement work. Ability to analyze situations and adopt a quick effective and reasonable course of action giving due regard to the surrounding hazards and circumstances of each situation. Ability to learn the use and care of automobile and firearms. Willing to submit to extensive training. Ability to establish and maintain effective working relationships with fellow employees, superiors, and the public.

The following are the established “Job Descriptions” required of a Manitou Springs Police Officer:

. Walking . Running short and moderate distances in foot pursuit . Climbing stairs, fences and ladder . Jumping and dodging obstacles . Lifting and carrying objects and people . Dragging

and pulling people and objects . Bending and reaching . Use of short and moderate duration force with subjects . Use of restraining devices . Use of hands/feet for self-defense . Riding for extended periods of time in a vehicle. Able to climb fences, walls, building and roofs. Able to perform duties in inclement weather (snow, rain, sleet, Etc.) Ability to work alone under stressful conditions. May work two-man shifts. You may be alone in the city as the sole officer, requiring back up from another agency when your partner is at the hospital, the jail, Etc, Being able to demonstrate proficiency with firearms.

Experience and Training:

Any combination of experience and training equivalent to graduation from high school, and two years of police experience is desirable. College degree in the criminal justice field is desirable.

Special Requirements:

Possession of a valid Colorado drivers license; **Colorado P.O.S.T. certification is required.**

Must be 21 years of age. No felony convictions, no misdemeanors that would exclude you from retaining a P.O.S.T. certification, a criminal history and driving history, along with an extensive background check will be conducted. Must be able to pass a psychological examination, a polygraph examination, or voice stress analysis test, a physical examination, and drug screen prior to being hired.

Employment applications may be obtained from the City of Manitou Springs, 606 Manitou Avenue, Manitou Springs, CO. 80829. Applications should be submitted to the Human Resources Office, Attn: Kari Kilroy. Applications will be accepted until 5:00 p.m. January 27, 2010. The City of Manitou Springs is an EOE/AA/ADA employer. Posted January 13, 2010.